



## Introduction to Facebook for small businesses

29 August 2024



## AWESOME



## Housekeeping

All the attendee mics are muted – you can hear us but we cannot hear you.

This session is being recorded and we will send you a link to the recording and the slides after the event.

If you have any questions please use the Q&A function to ask them.



## Who we are



**Rachel Clinton** 



**Steve Hanlon** 





#### Lorna Walker



## Agenda

#### Why Facebook?

- Difference between pages and profiles
- Making Facebook work as a marketing tool

#### Understanding the algorithm

• How Facebook decides what to show people

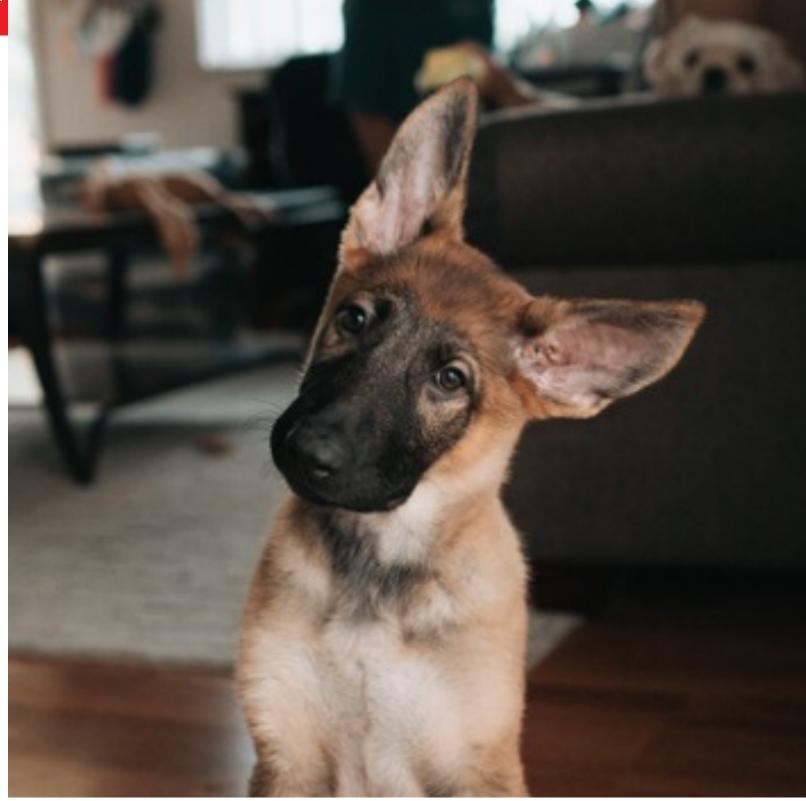
#### **Boosting your** reach

- Getting your content seen
- Creating content of real value

#### **Overview of** Facebook ads

- When to consider paid options
- Risks of relying too heavily on Facebook





# If anything isn't clear...

Please ask a question.

There are no stupid questions!



## About us

- We're a small business based in Ireland and the UK
- We each worked in sales, marketing and web development for many years before forming Awesome Tech Training
- Our focus is on using our own experience to help small businesses take control of their own web presence
- Digital marketing / WordPress advice and support
- Book sessions by the hour <u>contact us</u> to talk about how we can help you
- <u>Other webinars</u>





## Why Facebook?



🕅 🛈 🕸 究 📶 67 % 💷 11:58 p.m.

← Q Buscar en publicaciones, fotos y e...

Smile

#### Juan Pablo

(~

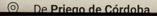
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viser en Grupos Bíblicos Unido

Call Ver otras personas que trab

- Ha estudiado Comunicación Audiovisual en Universidad de Sevilla
- Estudió en Bachillerato I.E.S. Fernando III El Santo
- 🕼 Vive en Sevilla





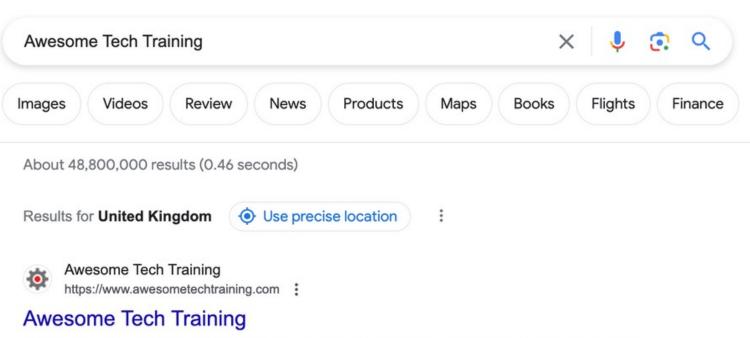
## What is Facebook?

- Facebook is a massive, highly targeted database of billions of consumers
- Level of targeting possible is beyond what can be done through other media
- More people are on Facebook than anywhere else
- Facebook gives you insights into what's working and what isn't
- Active social media profiles help you 'own' more of the page when people Google you





### Facebook helps you 'own' more of the search results page



About **Awesome Tech Training**. Over the past few years we've build a range of webinars and other training courses firmly based on our own experiences of marketing ...

See all our webinars This hands on session will equip you with the latest strategies ...

Digital marketing resources We have a range of free bite-sized videos designed to help you ...

Read more about us here We offer digital marketing training and support to small businesses ...

Training courses This hands on session will equip you with the latest strategies ...

Contact us We offer WordPress training, courses and consulting to small ...

More results from awesometechtraining.com »



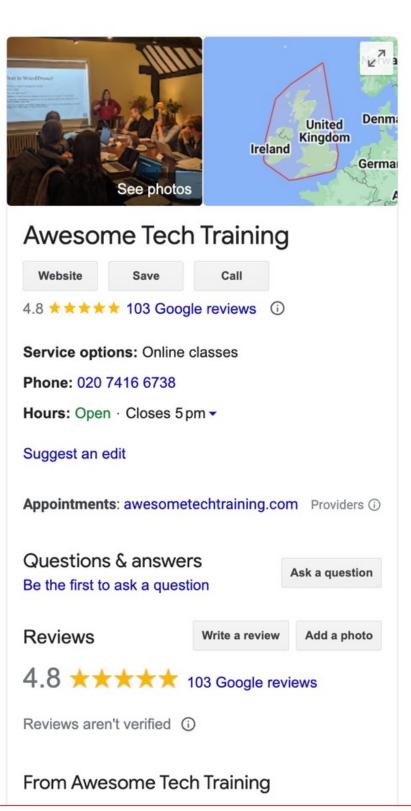
Facebook · Awesome Tech Training 180+ followers

#### Awesome Tech Training

**Awesome Tech Training**. 169 likes · 8 talking about this. We offer digital marketing training to small businesses and start ups to help them take control.

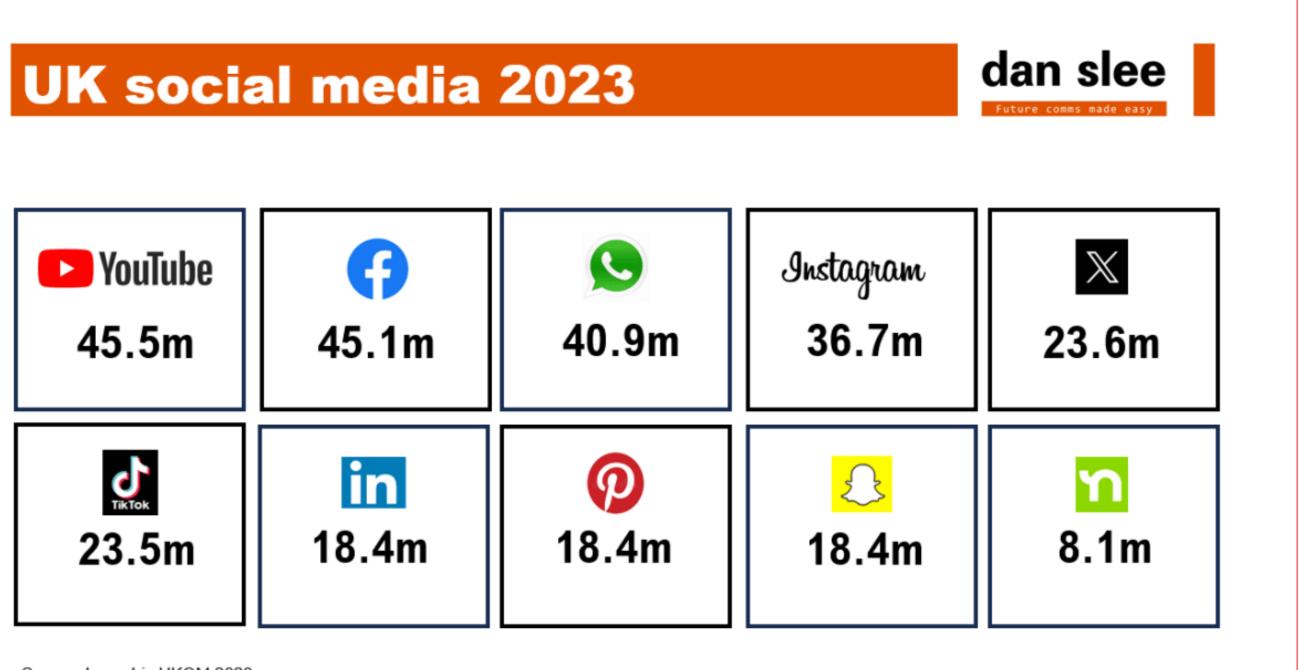
★★★★ Rating: 4.9 · 34 votes (i)

All filters 👻 Tools





## Your customers are on Facebook



Source: Ipsos Iris UKOM 2023



## Facebook pages vesus profiles





## Profile v page

### Profile

- Profiles are for individuals
- Users will only receive your content if they are your friends
- Very limited analytics
- Can only have one manager
- Permanently linked to you as an individual
- Limited business features

- Pages are for businesses
- see your content
- More detailed analytics
- Managers have to have a profile
- Can have more than one manager
- Not permanently linked to you as an individual
- Can't be sent an invitation to join a group can only request to join
- <u>Video guide to setting up a Facebook page</u>

### Pages

• Users just have to 'like' or 'follow' to potentially



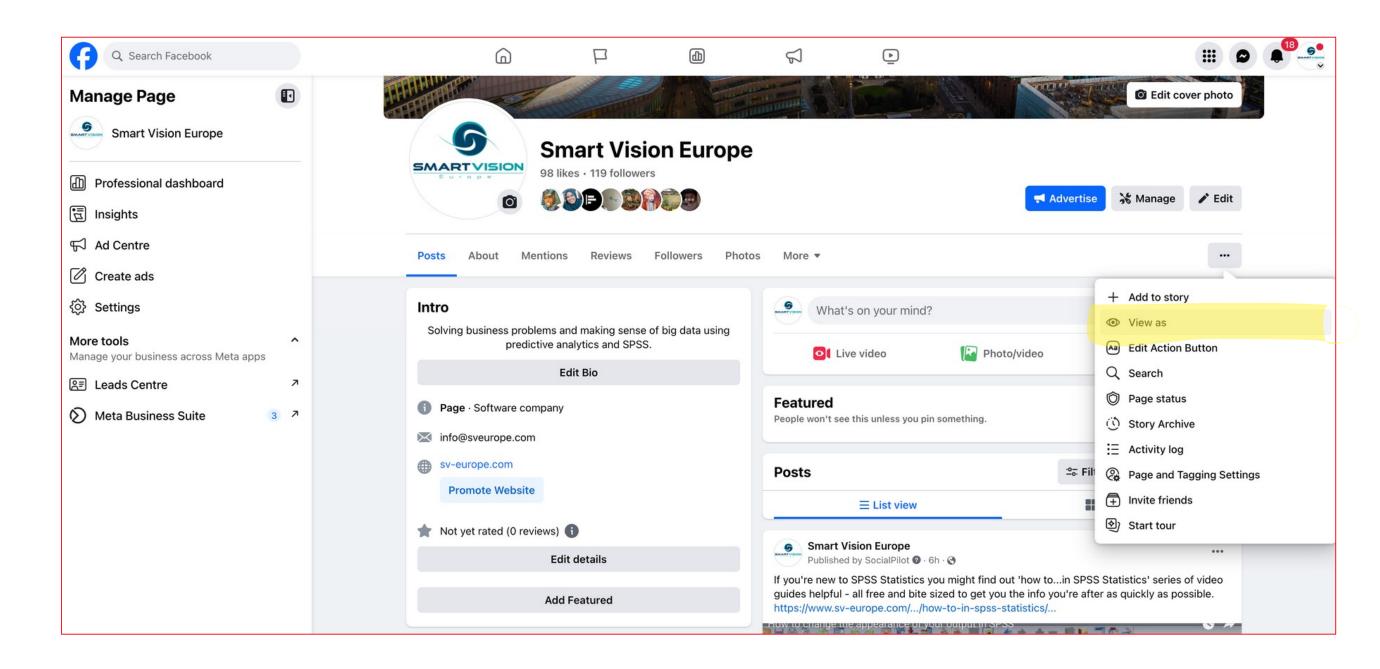


## What makes a good Facebook page?



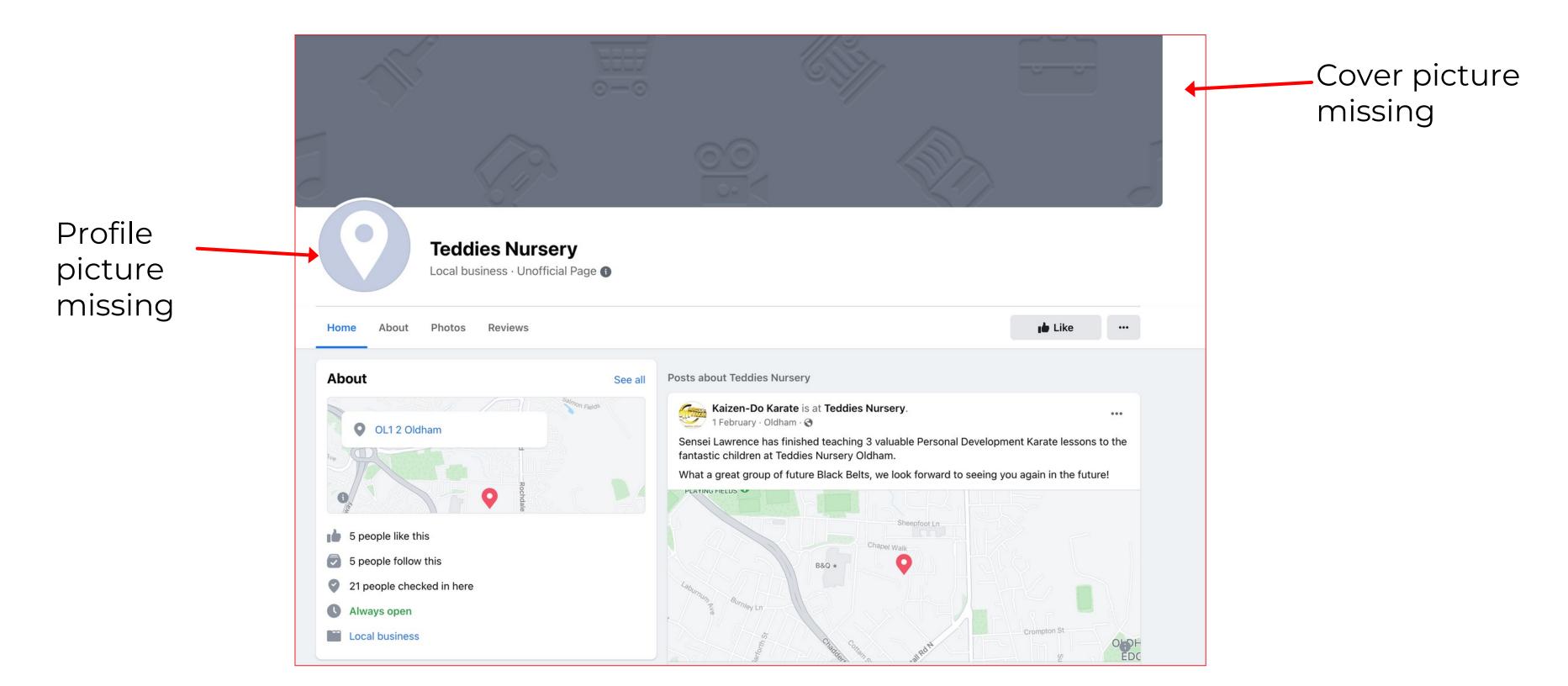


## 'View as' to see how your page looks to visitors





### Up to date cover and profile picture







## Cover pic needs to fit the space





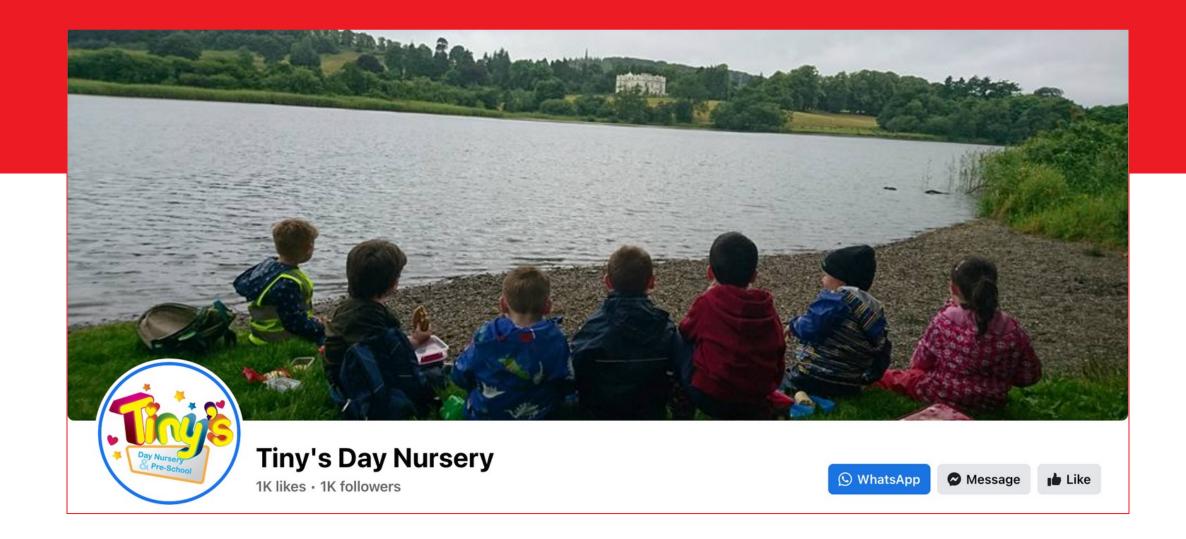
### Image should be of good quality





### The cover picture is an opportunity

- Advice on Facebook image dimensions here
- Use a picture of your facilities
- Use a picture of your staff
- Avoid stock photography







## Profile picture shows up in search

Is it legible when showing in searches?





**Bright Horizons Families UK** 

Childcare  $\cdot$  Open now  $\cdot$  86 likes  $\cdot$  4 posts in the last two weeks

#### **Teddies Day Nursery**

Crèche & nursery  $\cdot$  Open now  $\cdot$  1K followers Teddies Day Nursery is a high quality nursery situated on the grounds of Oldham Hospital.

Missing profile pic looks unprofessional



Teddies Nursery Local business · Always open · 5 likes

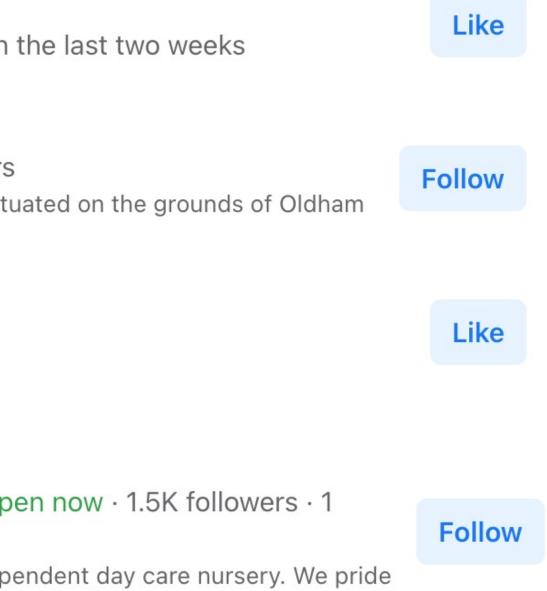
Can you see what it is when it's small?



First Steps Day Care Nursery

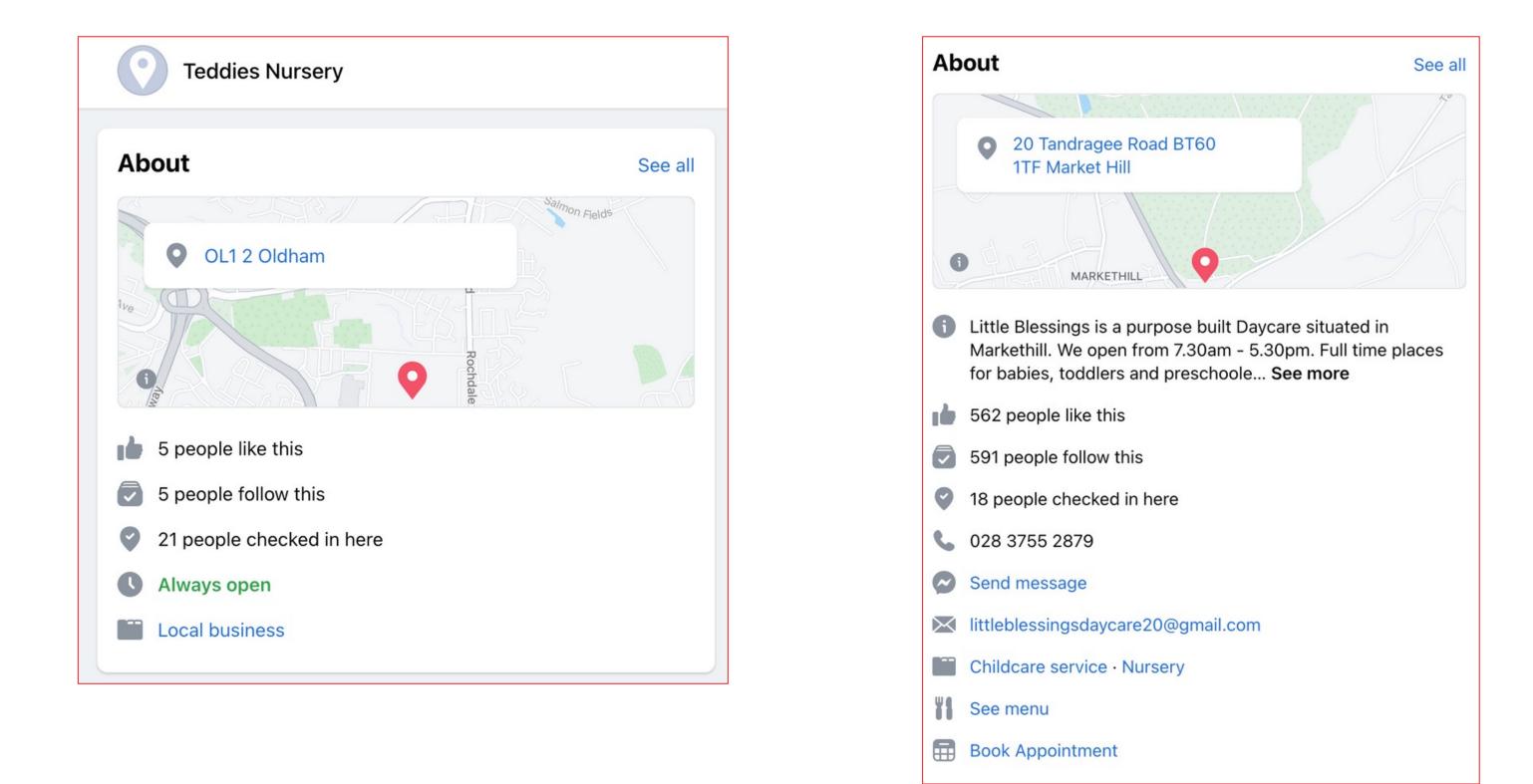
Crèche & nursery  $\cdot$  5 out of 5  $\cdot$  1.5 km  $\cdot$  Open now  $\cdot$  1.5K followers  $\cdot$  1 post in the last two weeks

First Steps Day Care is a locally operated independent day care nursery. We pride ourselves in provi





### 'About' section fully populated





## Which one would you click on?

#### Pages



#### Carly's Childminding Services

Childcare · 5 out of 5 · 146 followers

Childminder



#### Sasha's Childminding Services

 $\pounds$  · Childcare · 5 out of 5 · Open now · 346 likes · 1 post in the last two weeks

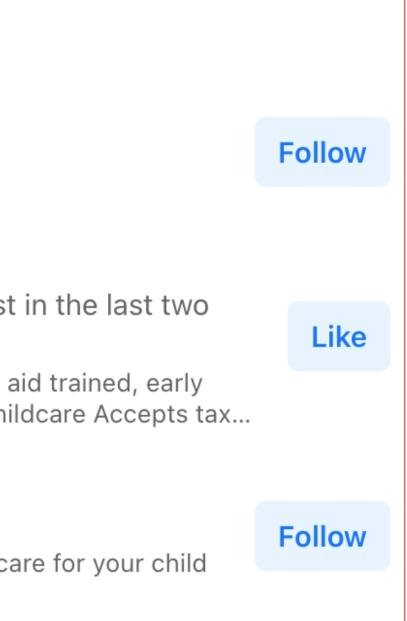
Ofsted registered child minder, enhanced DBS, paediatric first aid trained, early years foundation stage trained and many more certificate in childcare Accepts tax...



#### Playtime Juniors Childminding

Childcare · 16 followers

Home based childcare setting - Offering loving and nurturing care for your child from a warm and car



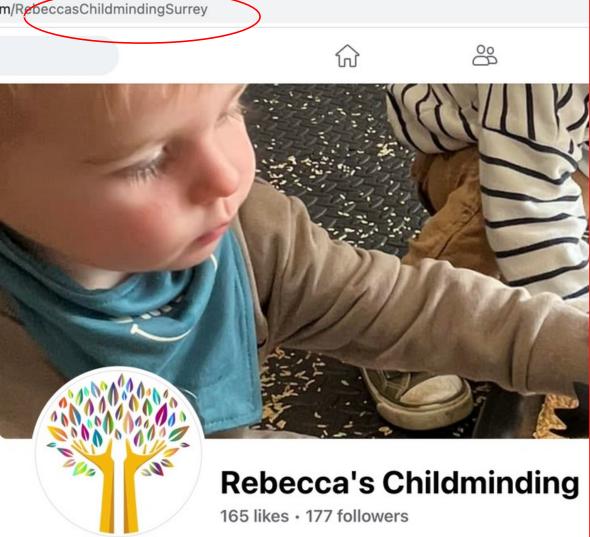


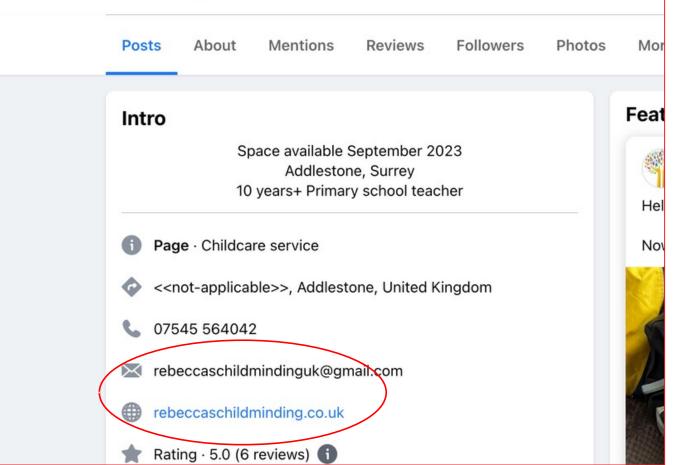
Q Search Facebook

C

#### **Be consistent**

- Claim personalised username
- Use same business name wherever possible
  - Web address
  - Email
  - Other social channels
- This helps with SEO
- Helps reassure customers that they're in the right place







# Are reviews turned on?

- Click your page's profile pic in the top right hand corner
- Click 'Settings and privacy'
- Click 'Settings'
- Click 'Privacy'
- Select 'Page and tagging'
- Toggle 'Allow others to view and leave reviews of your page' to on

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Settings > Privacy Privacy	Page
A Privacy	Рас
Facebook Page information	Wh
Page and Tagging	Whe
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<sup>O</sup> <sup>𝔅</sup> Blocking	
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gging						
ho can see pos	ts that you're tag	gged in on your F	age?		S Everyone	
eviewing						
eview posts tha	t you're tagged i	n before the pos	t appears on you	ur Page		
eview tags that	people add to yo	our posts before	the tags appear	on Facebo	ook?	



## Ask for reviews

- Respond to them all even (especially) the negative ones
- Reviews get picked up by Google

Yes No	
Rating · 5.0 (6 reviews) 🕕	
Ruth Mojzis P recommends Rebecca's Childminding. 13 March · · · · · · · · · · · · · · · · · · ·	
We would 100% recommend Rebecca for her services!	
○ 1 1 comm	ient
🖒 Like 🗘 Comment 🖒 Share	
Rebecca's Childminding Follow Ruth Mojzis Thank you! It was a pleasure looking after Sebastian x	
Like Reply 7 w	
Write a comment Q C O OF (	3
Tania Marston 闷 recommends Rebecca's Childminding.	•••
Amazing! My son loved going to Rebecca's. She is so responsible, super organised and fantastic with communications. Always messaging me when she had collected my son safely from school, sending me daily photos, what he'd eaten and always gave me an update when collected him from their gorgeous house. Couldn't have asked for more! An all round aweson human-being vov	nl
♥ 1 1 comm	ient
🖒 Like 🗘 Comment 🏠 Share	









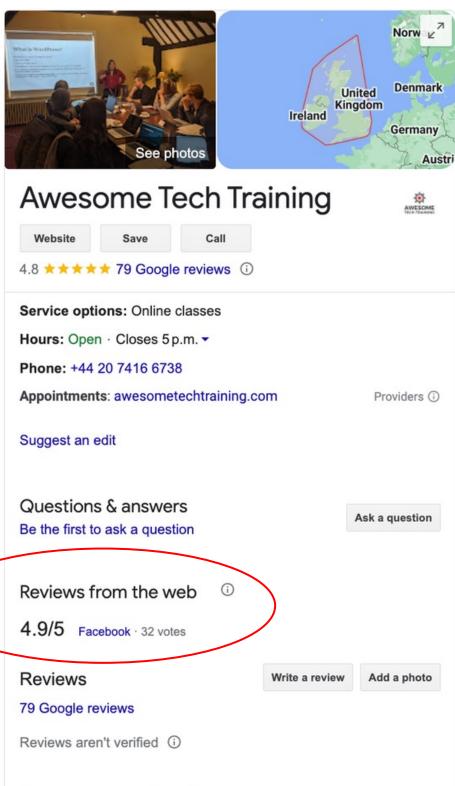
#### awesome tech training



🔝 Images ⊘ Shopping 🕞 Videos 🗉 News : More Tools Q All About 64,700,000 results (0.38 seconds) Awesome Tech Training https://www.awesometechtraining.com Awesome Tech Training We help small businesses take control of their digital presence through a combination of digital marketing training, advice and consultancy. Upcoming Events Sign up for this one hour training webinar to learn how to make ... Digital marketing resources We have a range of free bite-sized videos designed to help you ... About us We offer WordPress training and support to small businesses to ... Introduction to Google Analytics Google Analytics is one of the most widely used tools for measuring .... More results from awesometechtraining.com » Facebook Ø https://www.facebook.com > AwesomeTechTraining Awesome Tech Training Awesome Tech Training. 158 likes · 2 talking about this. We offer digital marketing training to small businesses and start ups to help them take control.  $\star \star \star \star \star \star$  Rating: 4.9 · 32 votes (i) United Kingdom Government ŝ https://find-and-update.company-information.service.gov.... awesome tech training limited - Companies House - GOV.UK AWESOME TECH TRAINING LIMITED - Free company information from Companies House including registered office address, filing history, accounts, annual return, ... Thinkific  $\odot$ https://awesometechtraining.thinkific.com > collections

#### All Courses - Awesome Tech Training

Courses. All Courses. Search. All Courses. Introduction to Google Analytics 4. 3 Lessons £30.00. All Courses. Introduction to Twitter for small businesses.

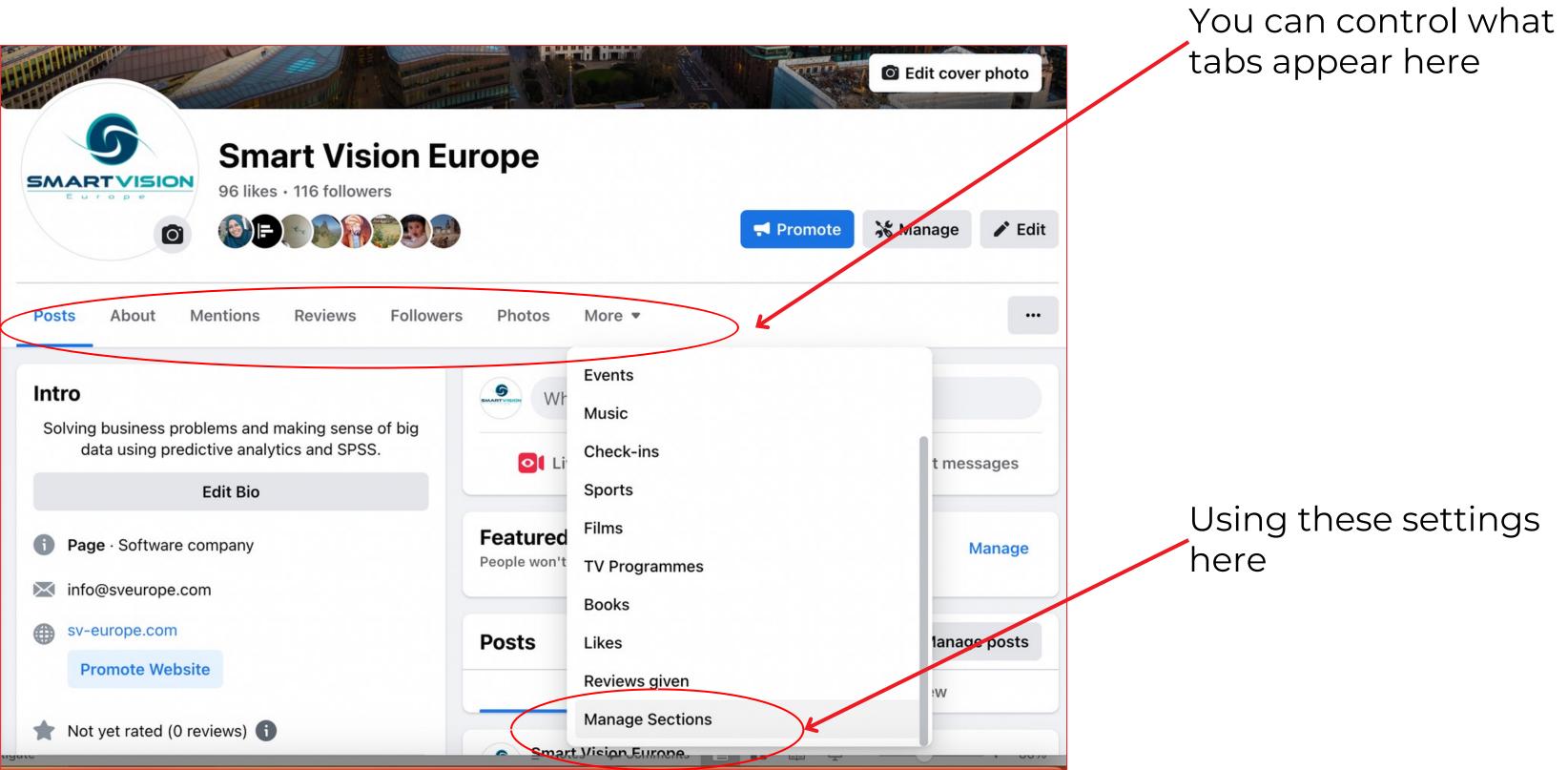


"We offer a range of different WordPress training, advice and consultancy options, from self-paced video training courses to fully customised one-to-one training and support. We aim to give you the tools you need to build and maintain your own... More

#### From Awesome Tech Training

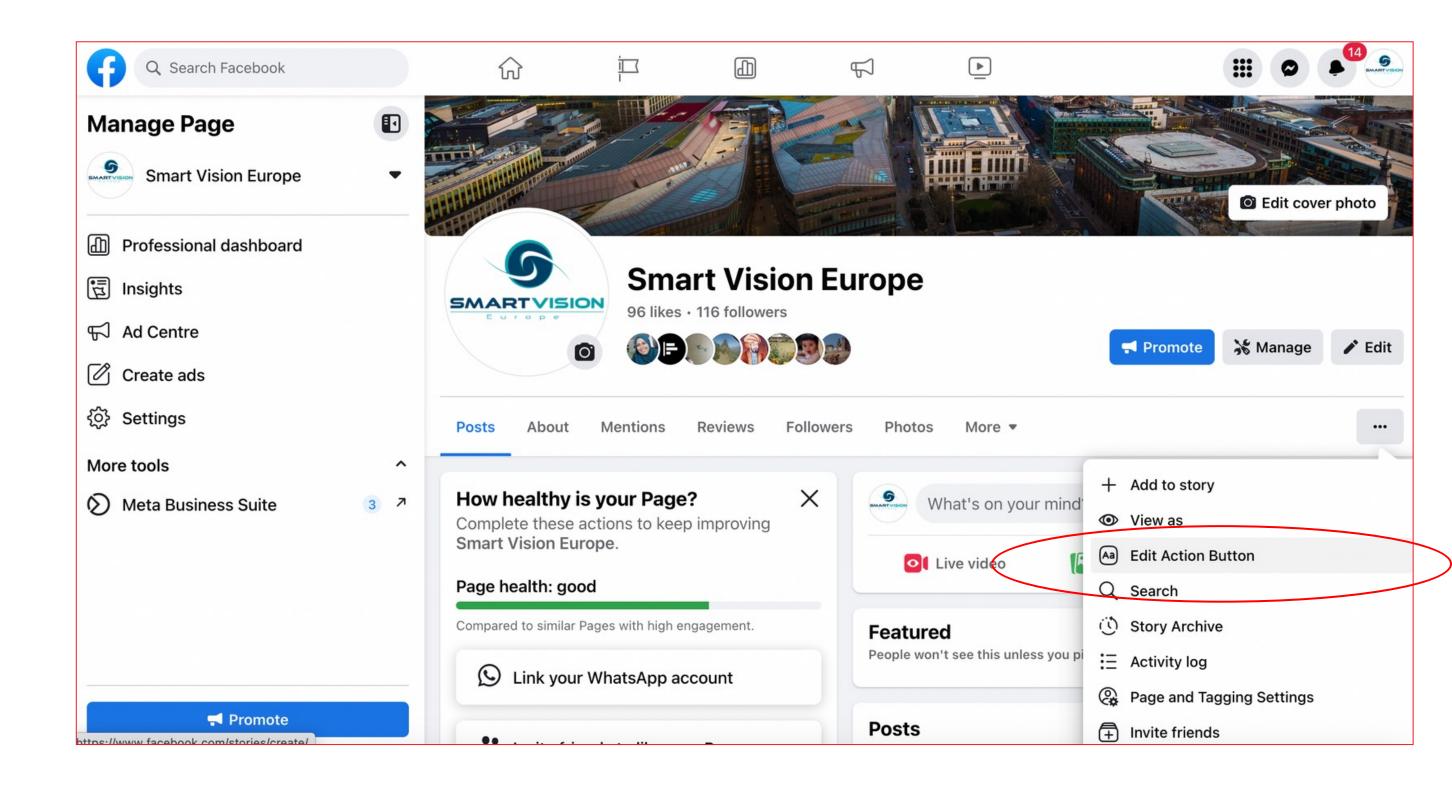


### **Customise the sections**





## Customise the call to action button



#### **Action butto**



Action

button

options

#### ЖŊ Start Order Opens a website for a restaurant ি



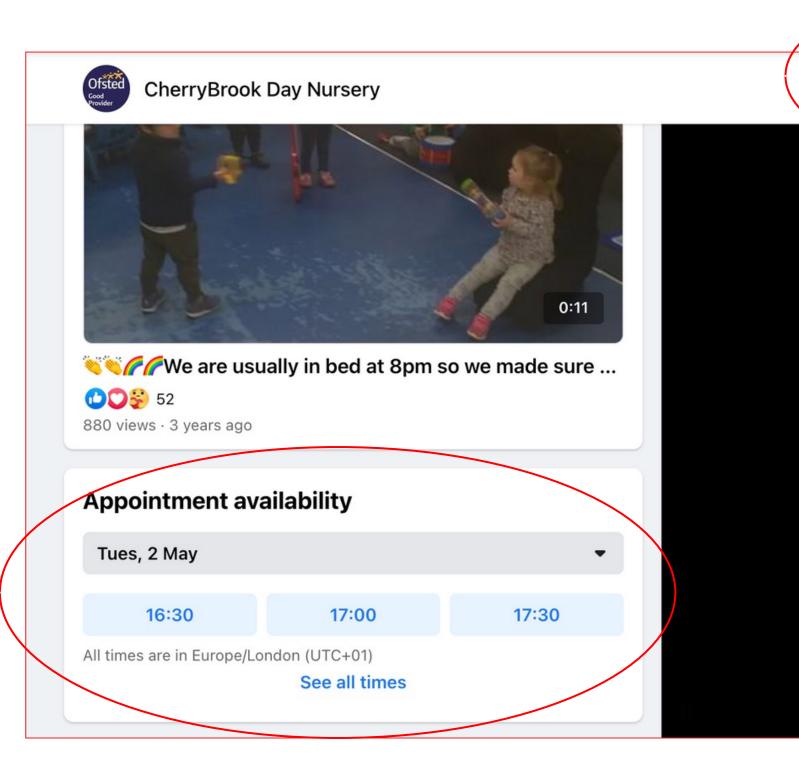
#### Get people to contact you

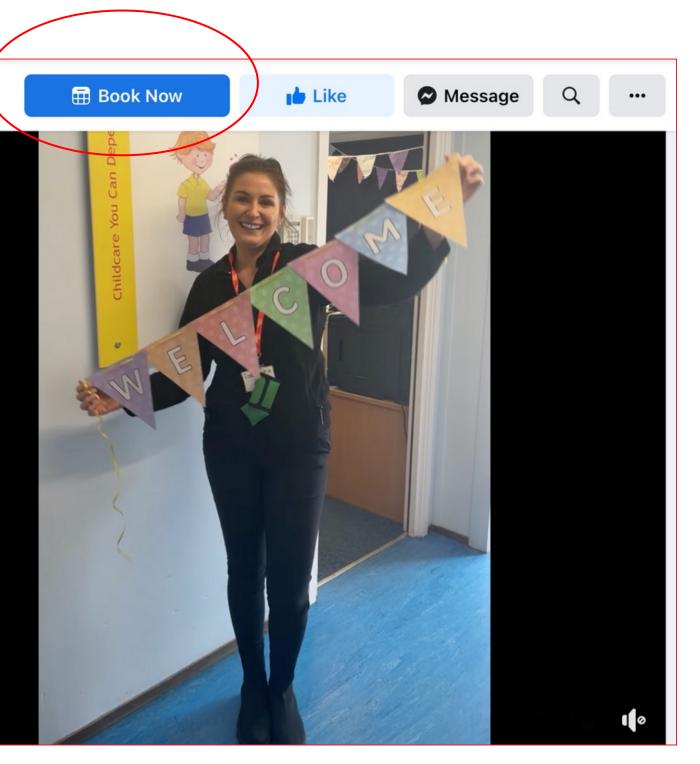


	Action button	×
Tell p	<b>ose an option</b> beople how to engage with you by customising the action on at the top of your Page.	
Help උ	<b>people support you</b> <b>Book now</b> Connect a scheduling tool so that people can book appointments	$\bigcirc$
Ø	<b>Sign Up</b> Opens a website with a sign-up form	0
89	<b>Start Order</b> Opens a website for a restaurant	$\bigcirc$
U	View shop Choose where people can find your products	0
$\Diamond$	Get tickets Choose where people can find tickets	$\bigcirc$
Get p	people to contact you	
$\odot$	Send message Starts chat on Facebook Messenger	$\bigcirc$
$\bigcirc$	Send WhatsApp message Starts chat through WhatsApp	$\bigcirc$
C	Call now Starts a phone call	0
	Back	



### Use all relevant features



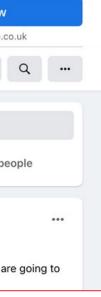


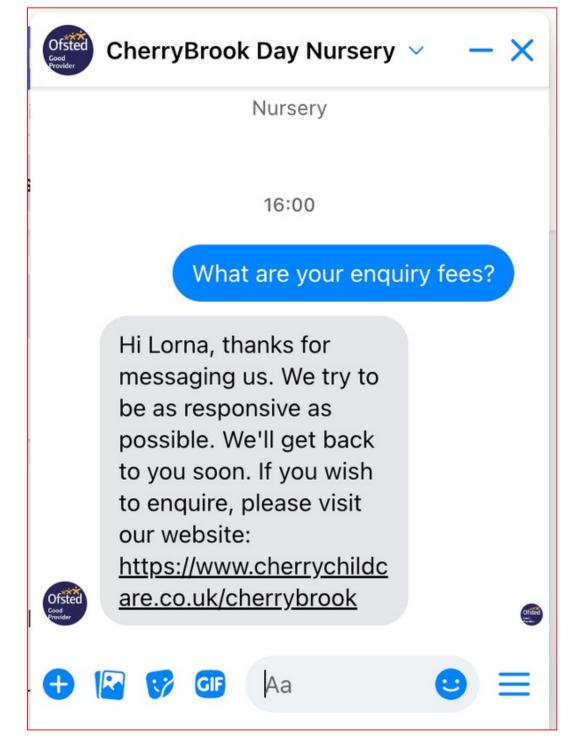


Use the chat feature (make sure you respond!)



Good	r <b>k Day Nursery</b> bry • ★ 5 21 reviews <b>()</b> •			🛱 Book Now
				C cherrychildcare.co
Home Reviews Photos Videos	More 💌		┢ Like	Message
Ask CherryBrook Day Nursery			Create Post	
"What are your enquiry fees?"	🛛 Ask	Photo/video	Check in	💄 Tag peo
"Can I book a viewing?"	😂 Ask			
"Where are you located?"	Se Ask	CherryBrook Day Nurse 17 April at 10:40 · 🕤	ery	
Type a question	🔗 Ask	🗖 🏠 🥖 What School? 🥖 🏦 🗖		
		ölt's that time of year again wl in September! ö Exciting times		what School they are







## Turning on chat

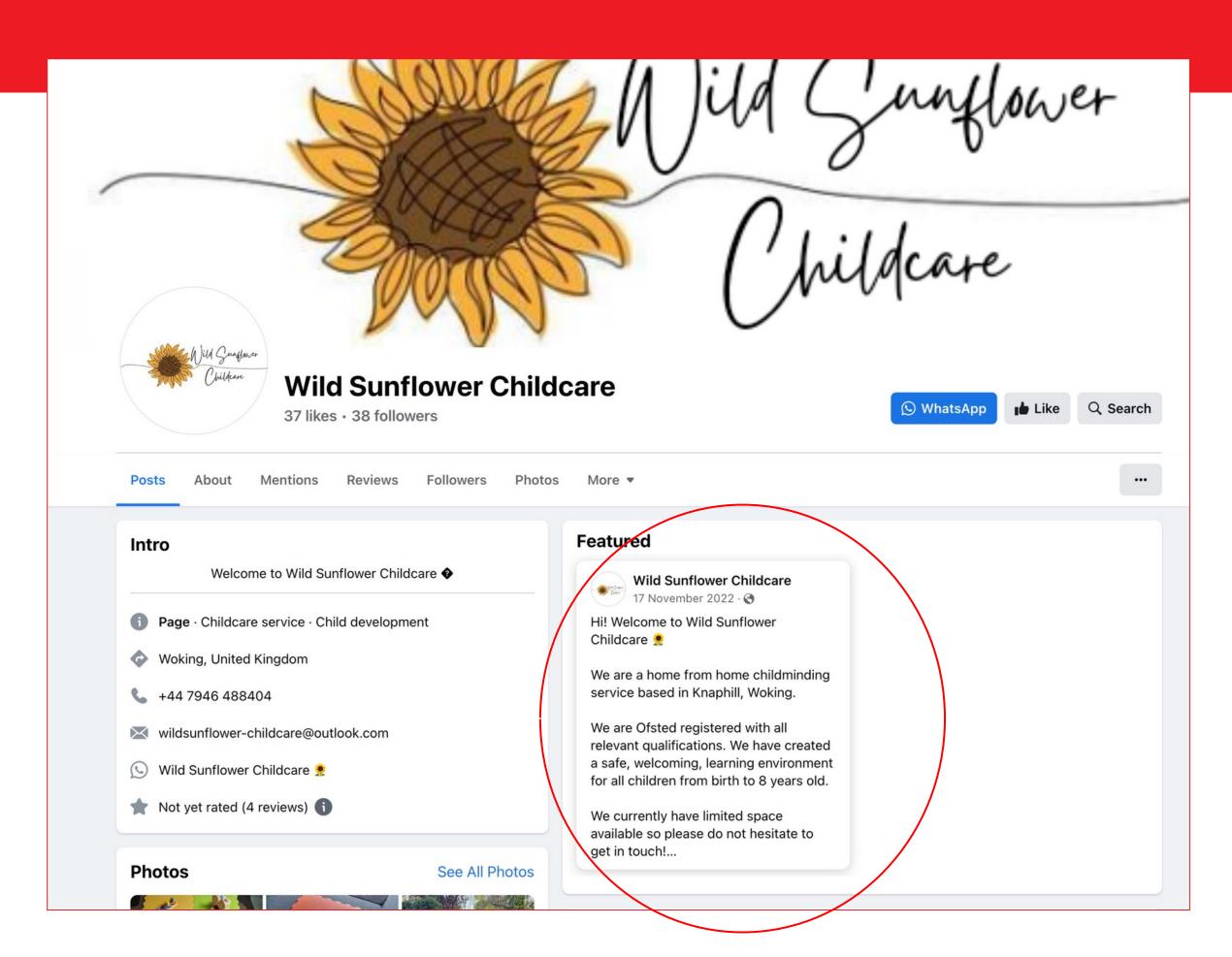
- From your page click on the profile picture
- Select 'Settings and privacy'
- Click 'Settings'
- Click 'Privacy'
- Next to 'Messaging' click edit to turn chat on / off

Q Search Facebook				
Settings > Privacy Privacy	Privacy Settings a	nd Tools		
Privacy	Privacy shortcuts	Manage your Page Go here to update your contact information and more.		
Facebook Page information				
Page and Tagging	Your activity	Who can see your future posts?	Public	Edit
Public posts		Review all your posts and things you're tagged in		Use Activity Log
<sup>O</sup> <sup>∅</sup> Blocking		Who can see the people, Pages and lists you follow?	Public	Edit
C Stories				
Reels	How people can find and contact you	Do you want search engines outside of Facebook to link to your Page?	Yes	Edit
Journalist resources		Recommended similar Page	On	Edit
Reaction preferences				
	Messaging	Allow people and Pages to message your Page?	On	Edit



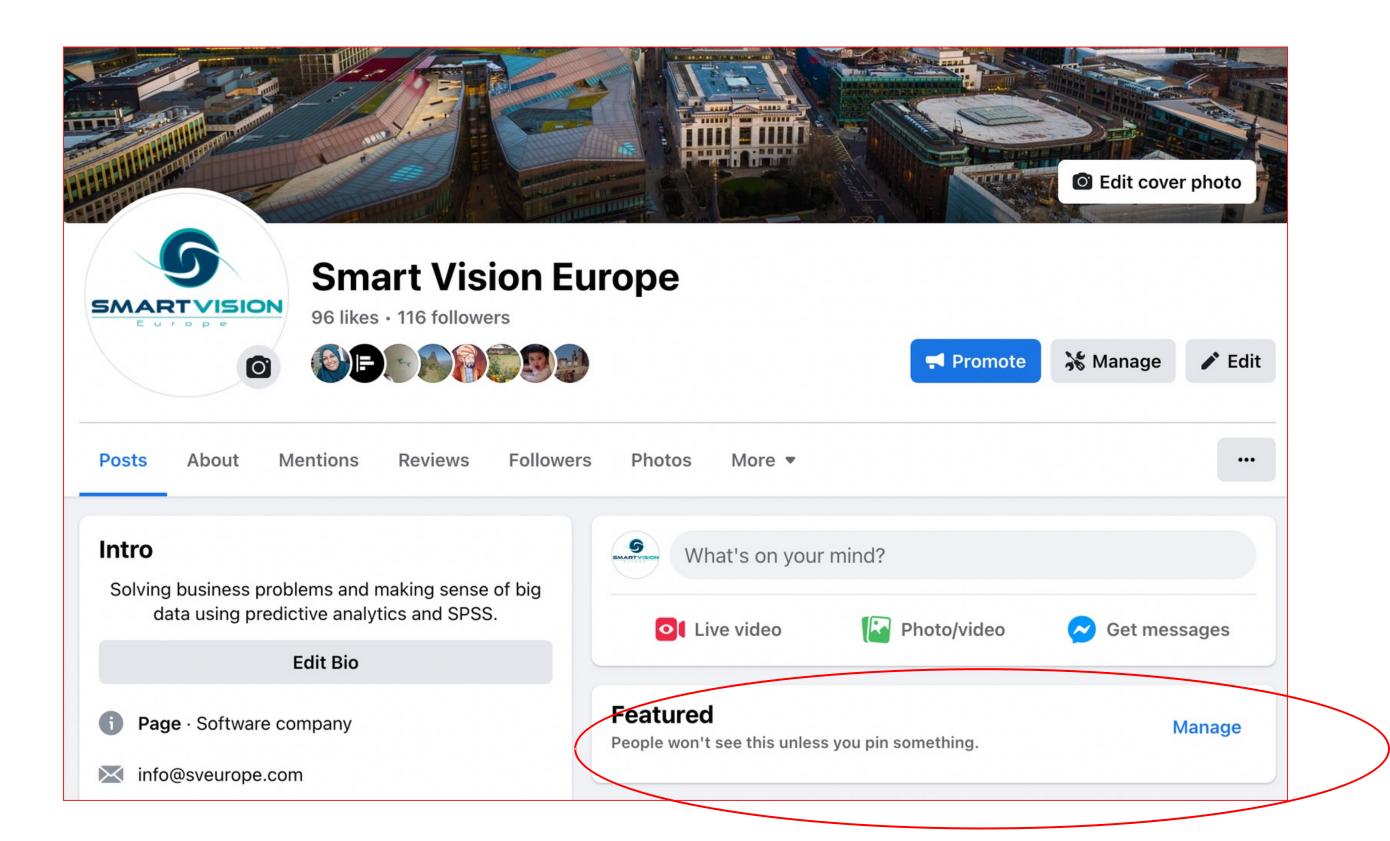
### Use the 'featured' section

- You can pin up to six items in the featured section
  - Events
  - Videos
  - Reels
  - Groups
  - Posts
- Highlight photos and stories to help people get to you know better





# Editing the 'featured' section





### Controlling access to your page

- access they have
- difficult to get it back

• It's important to make sure you control access to your page • Make sure you know who else has access and what level of

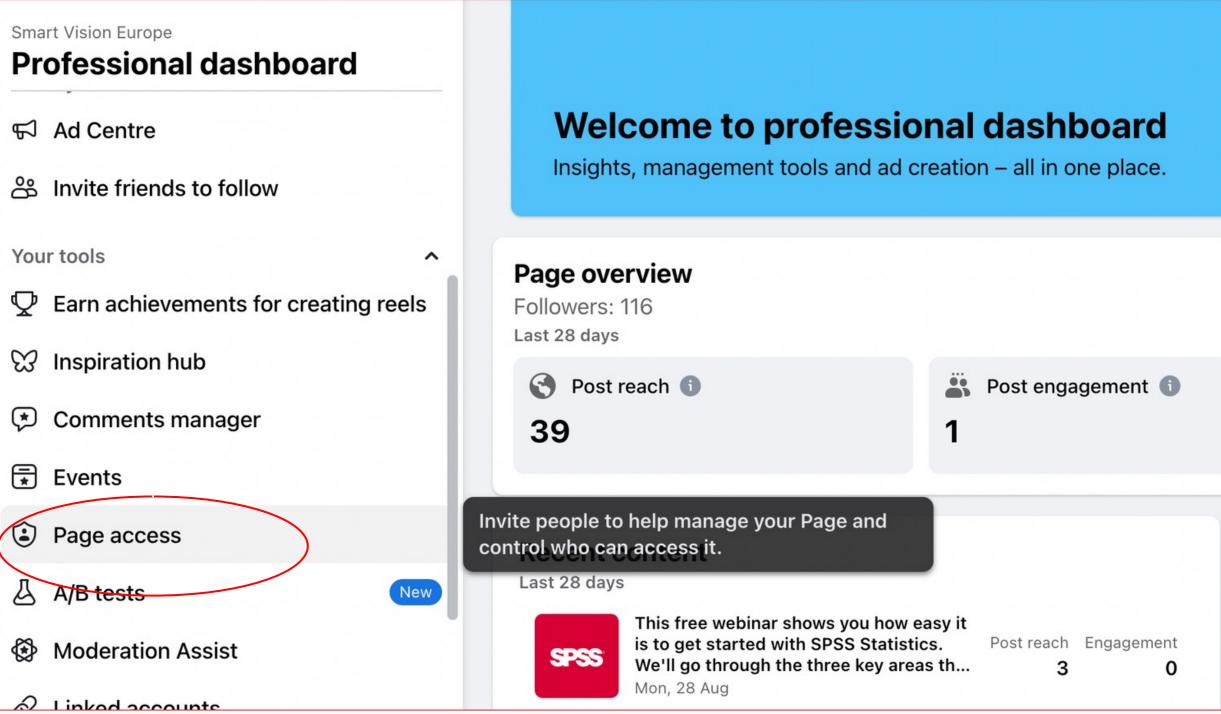
• Other admins can remove people from the page including you • If you lose access to your Facebook page it can be VERY

• Advice from Facebook on what to do in this situation



## Finding page access settings

- Go into your page
- Click 'Manage'
- On the left scroll to 'Your tools'
- Select 'page access'





## Using Facebook as an effective marketing tool





# Post regularly

- Regular posts show that your business is active
- How often you post appears in searches



### Free to Learn Childminding

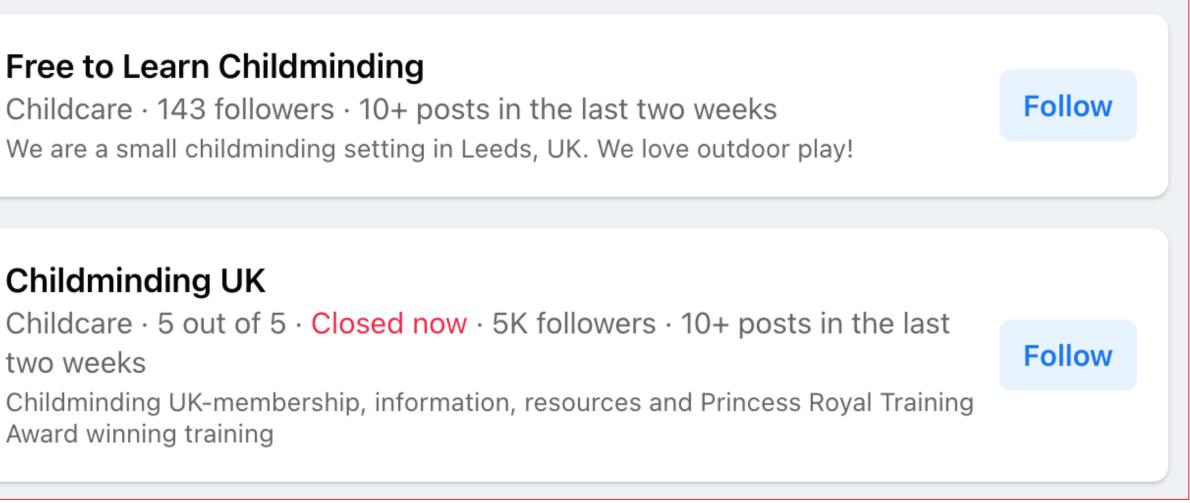
Childcare · 143 followers · 10+ posts in the last two weeks We are a small childminding setting in Leeds, UK. We love outdoor play!



### Childminding UK

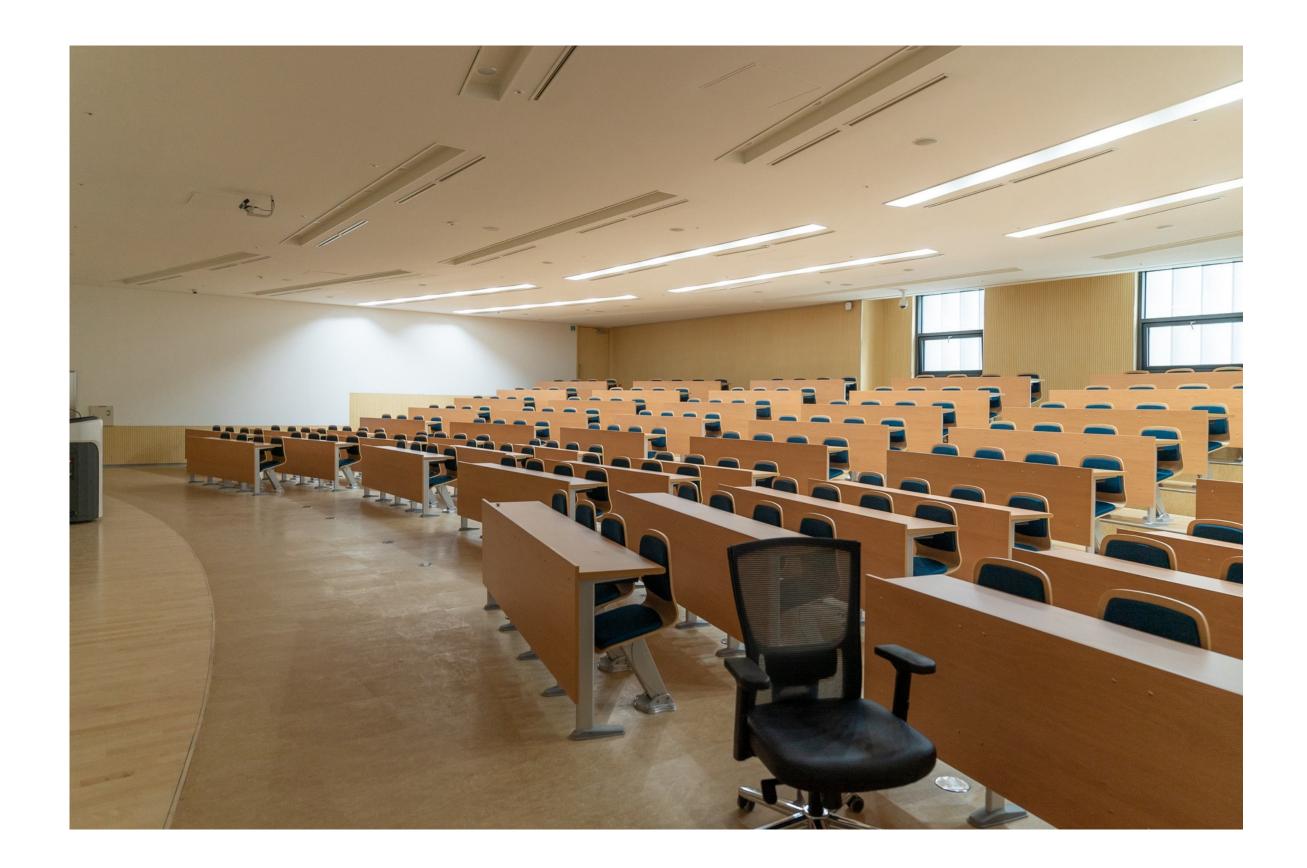
Childcare · 5 out of 5 · Closed now · 5K followers · 10+ posts in the last two weeks

Award winning training





### Biggest challenge on social media = getting your stuff seen



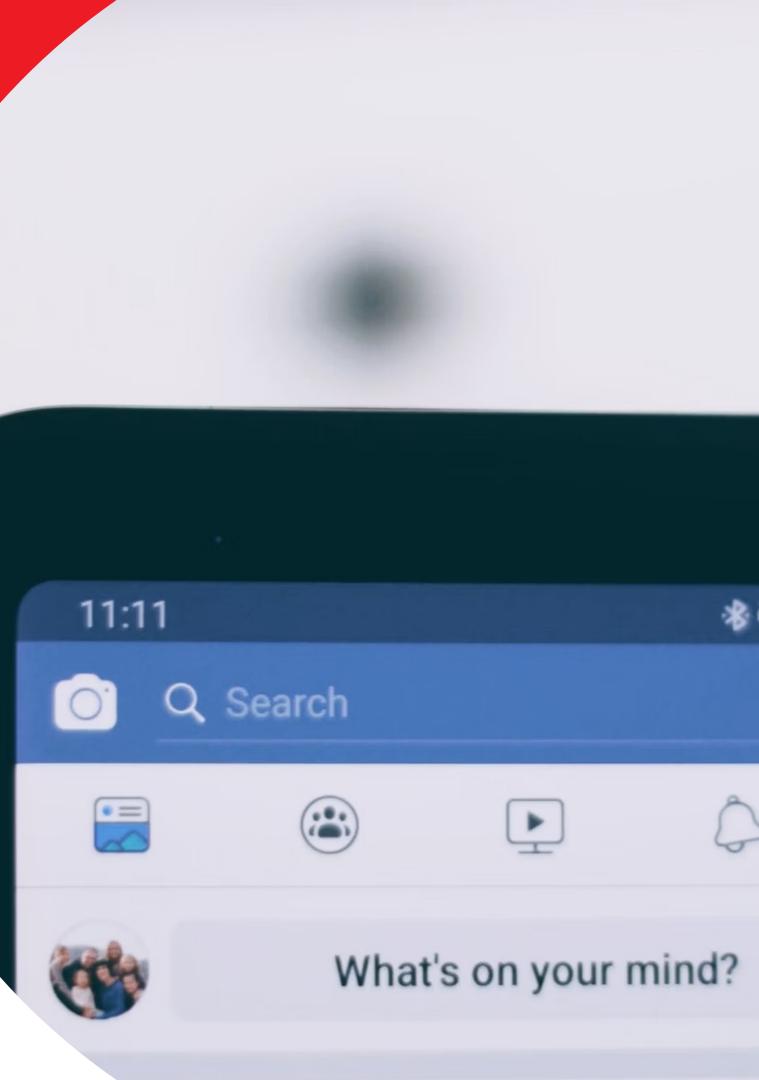


## Organic reach is hard to get

- Average reach for an organic post in 2022 was 8.6%
- Reach = number of your followers who see a post
- Fewer than 1 in 10 of your followers will see your posts
- Average engagement for an organic post in 2022 was 1.4%
- Engagement = % of people who saw the post who did something with it
- <u>Source of data</u>



# How the Facebook algorithm works



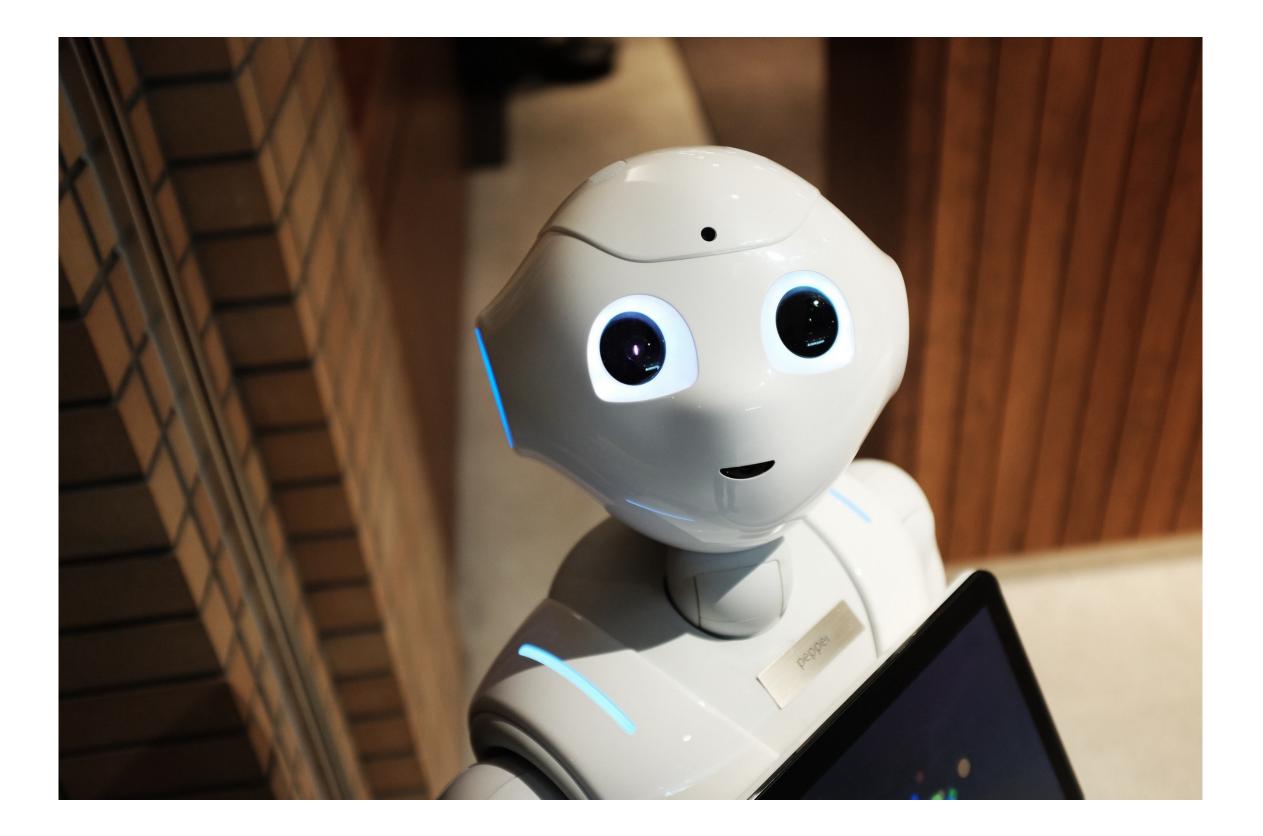


### It isn't practical to show you everything in your newsfeed

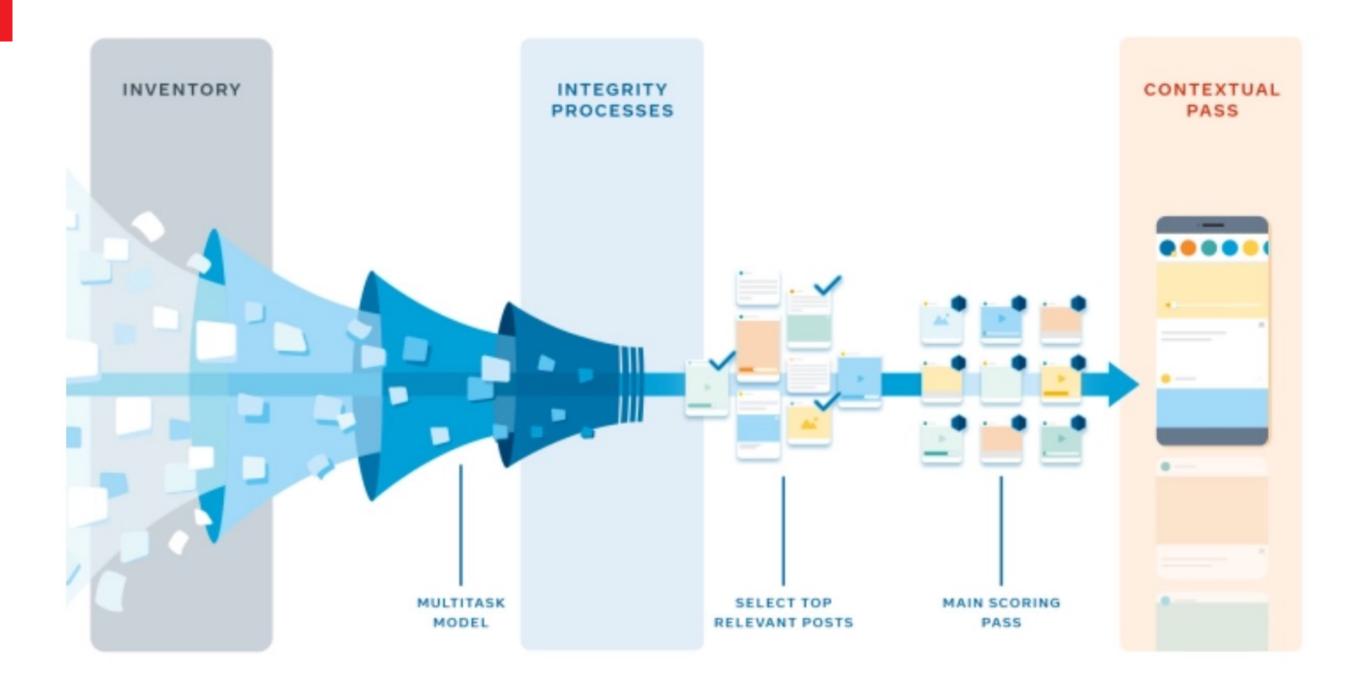




### Facebook uses AI to decide what to show you







All the posts you could possibly see Scored and ranked according to what you've interacted with in the past, type of post, similarity to other items

Facebook's own explanation of how its algorithm works

Contextual factors e.g. content type diversity rules applied

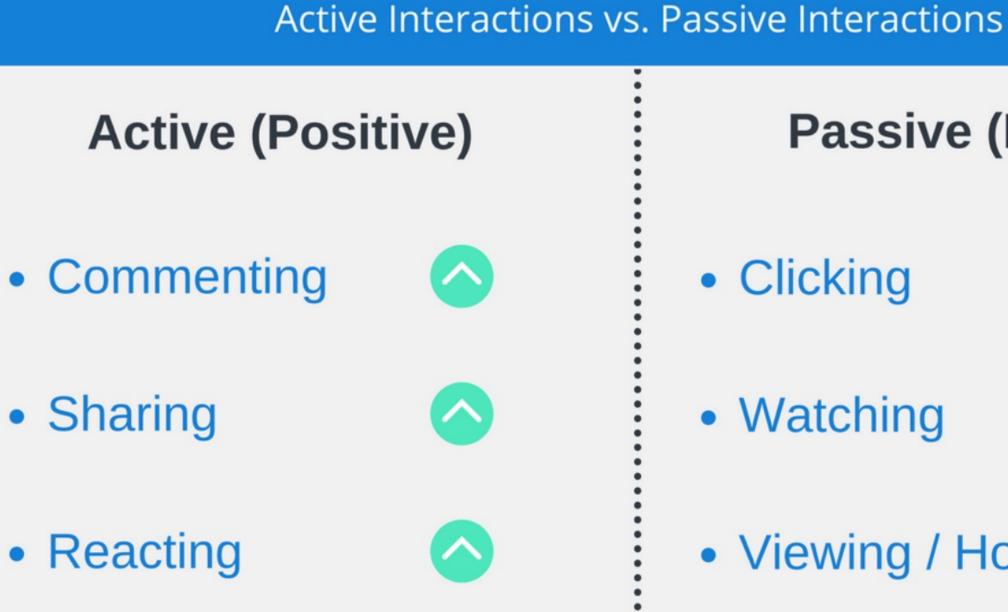


### Facebook rewards engagement above all else





### Active interactions have much more value than passive ones



### **Passive (Neutral)**

- Viewing / Hovering



# Curating a feed that encourages engagement





## Facebook's recommended posting strategy

- interested in
- Create interesting and valuable content using diverse tools • Photos, video, live video, reels
- Encourage people to engage by inserting calls to action
- Use high resolution videos and pictures
- Experiment with different style templates, formats and lengths • Post frequently and make your posts timely
- Use third party content two thirds your own stuff / one third other peoples'

### • Understand your audience – post things you know they'll be

• Build relevance, credibility and trust with your audience • Respond to comments – acknowledge interaction • Use post analytics to see what works and do more of that Cross pollinate between Facebook and Instagram • Encourage people in your organisation to engage • Only link to good quality, fast, informative web pages



## Tips for video content

- Make your video's first few seconds count
- 85% watched with sound off use captions if you can
- Tag people, places, events
- Use captions most people watch with sound off
- Don't repost YouTube videos load your video into Facebook directly
- Include a call to action with each video



## Things to avoid

- Do not post links to low quality web experiences
- Don't use clickbait headlines
- what they will see. Clickbait intentionally omits crucial information or really is."
- sharing unverified information
- Do not mislead users through deceptive actions
- Don't present other people's content as if it was your own

• Facebook defines as "a link with a headline or body text that encourages people to click to see more without telling them much information about exaggerates the details of a story to make it seem like a bigger deal than it

• Do not post misleading content e.g. stories that aren't accurate, posting or



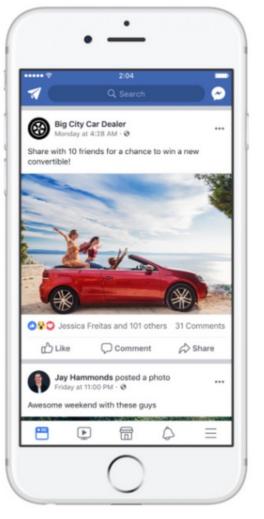
### Facebook does not like clickbait



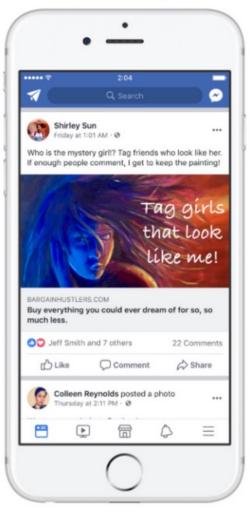
**Comment baiting** 



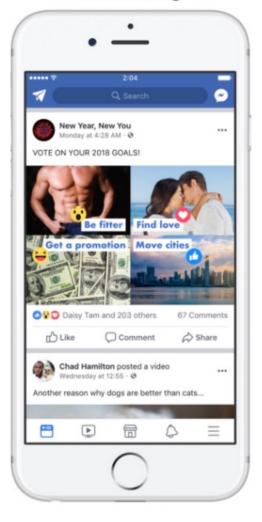
Share baiting



### Tag baiting



### Vote baiting





## Facebook analytics tells you what's working and what isn't

Smart Vision Europe
Professional dashboard



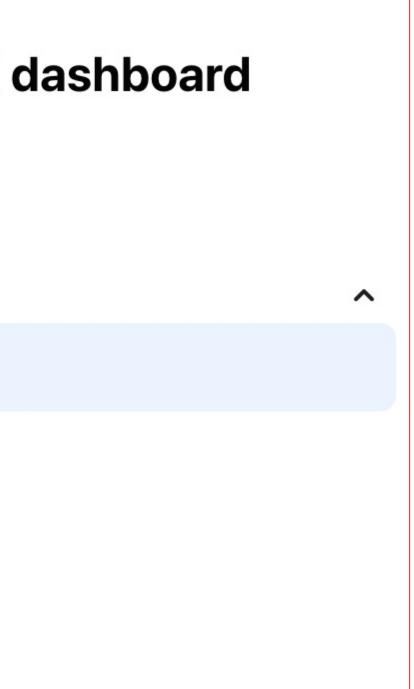
Insights



ని Your Page

Content

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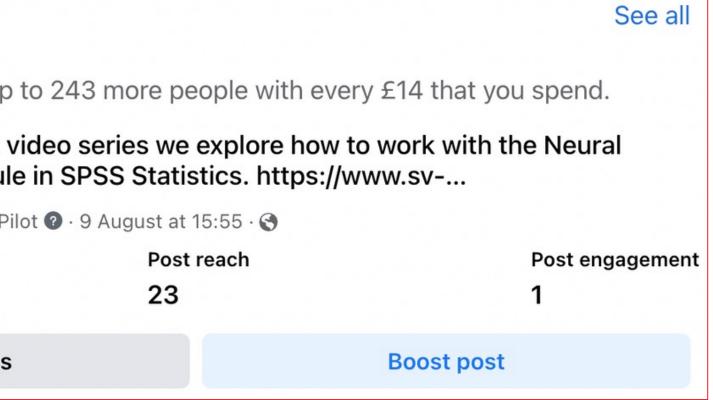




# **Key metrics**

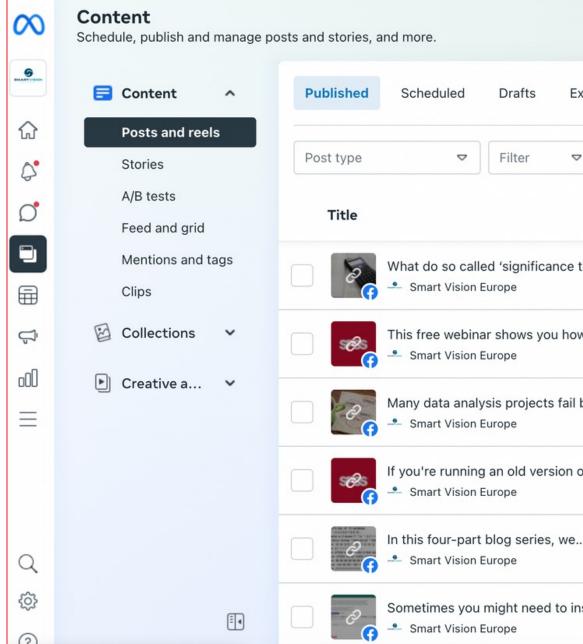
- Page views = number of times a page's profile has been viewed by people, including those who are logged into Facebook and those who aren't
- Post reach = number of people who saw your post at least once (estimate)
- Impressions = number of times content from your page entered a person's screen
- Engagement = number of people who performed an action on your content

<b>Top po</b> Last 28 d	
Boost th	nis post to reach up
	In this two-part Networks modul
	Published by SocialP
Post impr	ressions
23	
	See insights





## More detailed analytics in Meta Business Suite



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7 Clear	Q Search by ID	<ul> <li>G</li></ul>				
		Date published	Reach (i)	Engagements 🛈	Likes ; reacti	
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w easy	Boost post	28 August 16:07	3 Accounts Centre acc	0 Post engagements	0 Reactio	
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of SPS	Boost post **	• 23 August 16:16	5 Accounts Centre acc	0 Post engagements	0 Reactio	
Boos	t Unavailable ••	• 21 August 16:12	6 Accounts Centre acc	0 Post engagements	0 Reactio	
nstall S	Boost post	18 August 16:02	6 Accounts Centre acc	0 Post engagements	0 Reactio	



## Using Facebook groups

### Groups



### **Childcare Vacancies In Surrey UK**

 $\begin{array}{l} \text{Public} \cdot 2.5 \text{K members} \cdot 2 \text{ posts a day} \\ \text{Looking for a Childcare in Surrey or have a childcare vacancy to advertise then look} \\ \text{no further} \end{array}$ 



### The Childcare Hotspot - Guildford & Woking

Private · 86 members

This group is for local Ofsted registered Childminder's, nurseries and nannies in Guildford and Woking to advertise their current availability to local parents looking...

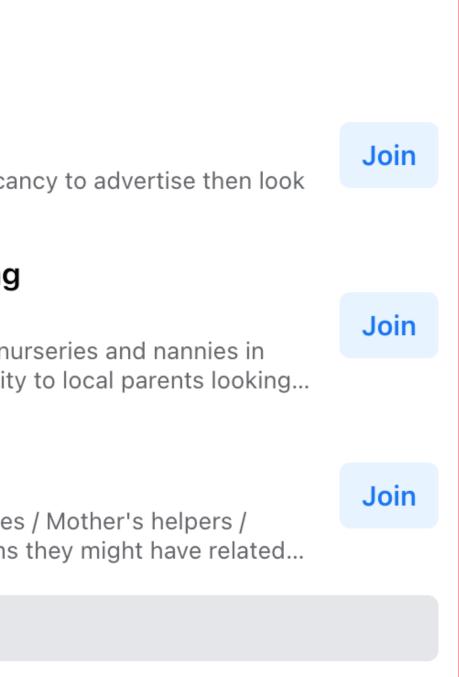


### Parents who need childcare

Public  $\cdot$  1.7K members  $\cdot$  3 posts a day

This group is to help parents who need Au-Pairs / Nannies / Mother's helpers / Housekeepers in finding solution for any sort of problems they might have related...

See all





## Using Facebook groups



Woking Mums · Join Caroline Auld · 11 November 2019 · 🕥 Woking Mums · Join

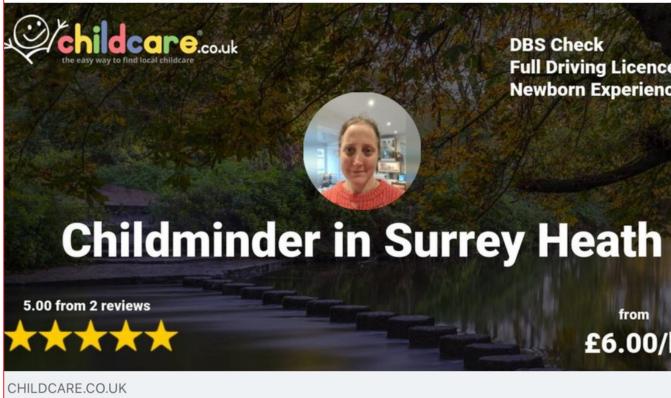
Good morning ladies,

I am new to this group, and wanted to share with you all that I will be childminding from January next year.

I'll be based in Bisley, and still have space for full time, and wrap around care, my childcare profile is https://www.childcare.co.uk/profile/2849310

Please reach out with any questions you might have. Best wishes

Caroline



Babysitter in Bisley, Childminder in Bisley - Caroline - Childcare.co.uk Hi there, my name is Caroline Auld, I am fully Ofsted registered, I have all relevant certificat...

00 3



...

**Full Driving Licence Newborn Experience** 

> from £6.00/h



## Facebook groups advice

- but lots of individuals do share their company posts to groups • Many groups have rules e.g. businesses can only post on certain days or about certain topics.
- Stick to them or moderators will remove your post (and possibly also you from the group)
- Check the quality of groups by joining and then lurking to see how they are used

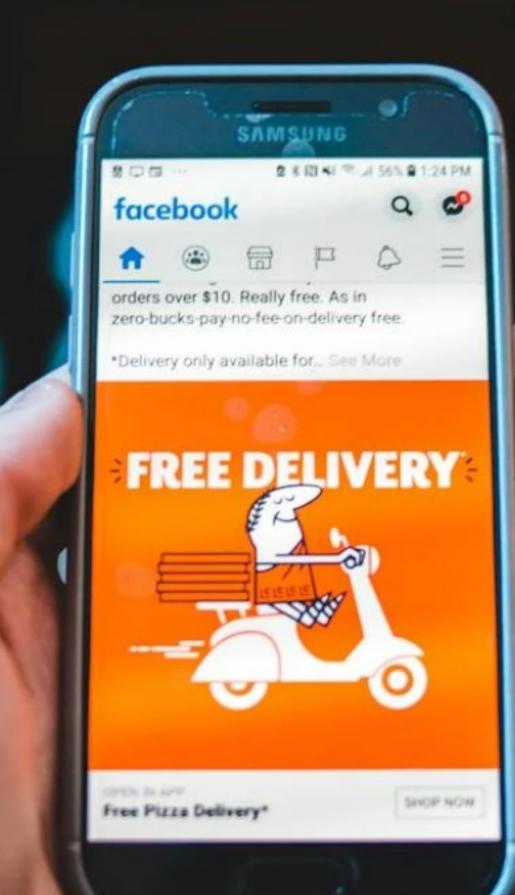
- set time for them

• You can join some groups as your company page but some will only let you join as an individual using your personal profile • You might only want to use groups where your page can post

• Engage with other people's content on the group wherever you can to give your business a bit of personality • Don't post too often, particularly if the group is small • Focus on being helpful (genuinely) rather than on selling directly, unless the group explicitly invites sales posts or has a



# Paid options on Facebook





# Boosting posts

- Good way to broaden you audience
- Facebook suggests that you regularly boost your best performing organic posts
- Boost posts, events, videos etc
- This gets most engagement for best price
- Can boost an existing post or create a new post just for this purpose
- Leads to steady page growth
- Increase in reach and awareness
- Quick and easy to do
- BUT less control over optimisation of ad delivery

### • Good way to broaden your reach beyond your existing Facebook



## Boosting posts

### Goal

What results would you like from this ad?



Automatic Let Facebook select the most relevant goal based on your settings.

### Advantage+ creative

Leverage Facebook's data to automatically deliver different ad creative variations to people when likely to improve performance.

### Button 🕐

Button label Send Message

Special ad category 🕐

Ads about credit, employment, housing, or social issues, elections or politics

### Messaging apps

Choose where you want people to message you. Select at least one messaging app.



0



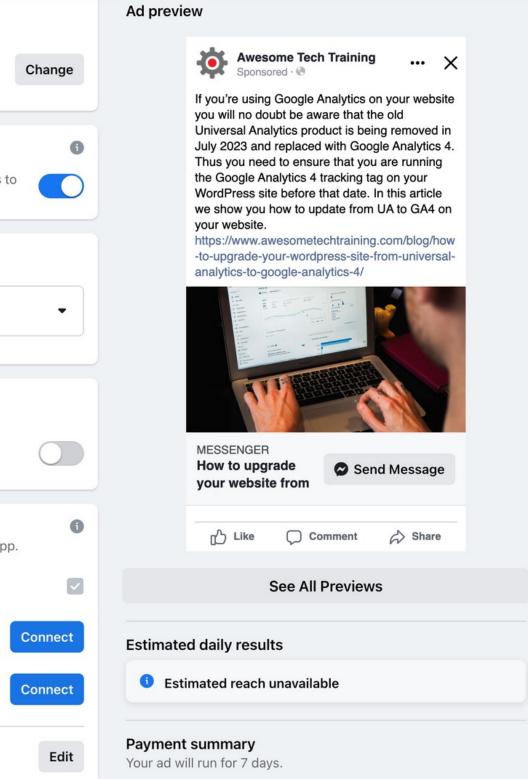
Instagram

Connect account to use Instagram

WhatsApp Connect account to use WhatsApp

### Welcome message

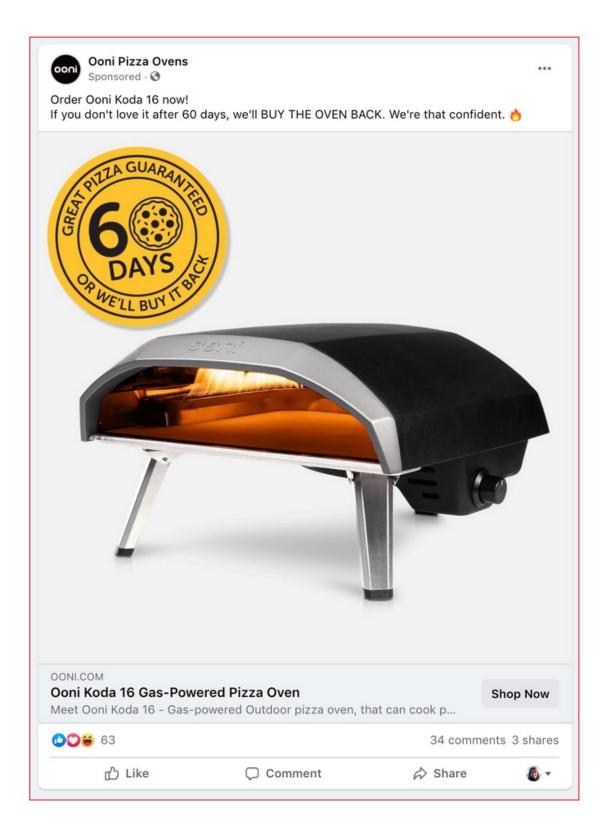
Set up your greeting and frequently asked questions.





### **Paid promotion on Facebook**

- An ad offers more targeting, placements and creative opportunities than a boosted post
- Facebook offers incredibly tight targeting so can be a very effective way of reaching your target audience
- Can be the only way to get your content seen
- Lots of different types of ads
- Very scalable
- Facebook minimum spend is \$1 per day
- If you want to test out a very small campaign you can
- Results very easy to measure
- BUT can be extremely time consuming to set up and run campaigns





### **Facebook** ad formats



### Image ads

Drive people to destination websites or apps through high-quality and engaging visuals. Use your own images or create an ad with stock photos to tell your story.



### Carousel ads

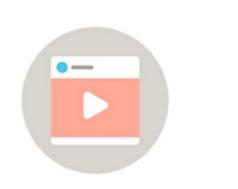
Display up to ten images or videos within a single ad, each with its own link. Use carousel ads to show different images of the same product, or create one long photo that people can swipe.

### Video ads

Kit.

### Collection ads

various ways.



Show off product features and draw people in with sound and motion. Upload a video that you created or create one in Ads Manager using the Video Creation



Encourage shopping by displaying items from your product catalogue - customised for each individual. Use our dynamic options to showcase your products in



## Facebook Pixel

- while they're there
- website remarketing or retargeting
- lookalike audience
- You can advertise without these tags

• Code generated in your Meta Business Manager account which you add onto the pages of your website • Facebook can see who visits your website and what they do

• You can then target ads to people who have been on your • You can advertise to other people who *look like* the people who have been on your website – this is known as creating a

• These tags only influence how your ads are targeted, they don't affect how your organic social posts are displayed or to whom • If you have the Pixel on your website you must update the privacy policy and have cookie consent working properly – the Pixel code can only be loaded AFTER consent is given



## Meta Business Manager

- Centralised dashboard performance
- Manage everything from one central dashboard (page, pixel, ad account)
- Assign different levels of access to different people
- Link Facebook notifications to your work email
- Keep business separate from your personal Facebook
- Give access to people without having to friend them on Facebook
- More features than are available in just the page backend

### • Centralised dashboard giving snapshot of page and ad



# Risks of relying too heavily on Facebook





# Relying too heavily on Facebook is risky

### Facebook outage: what went wrong and why did it take so long to fix after social platform went down?

Billions of users were unable to access Facebook, Instagram and WhatsApp for hours while the social media giant scrambled to restore services



▲ Facebook, Instagram and WhatsApp all went down, and reappeared online after a six-hour global outage. Photograph: Anadolu Agency/Getty Images



# **Relying just** on Facebook (or any social network) is risky

- profiles
- The algorithm can change at any time
- will exist in the future

- your website
- You DO own your email list and your website
- basket

• You own your website – you don't own your social media

• Facebook is a commercial business - there is no guarantee it

• You are restricted by Facebook's T&Cs and its design interface Consumers may move from Facebook to something else • Use Facebook to build up your email list and push traffic to

• Don't neglect your website or put all your eggs in the Facebook



## The future of Facebook

- visibility
- data laws

• Meta is trialling subscriptions for Facebook and Instagram • Likely to make it harder for non-paying accounts to get

• In December the EU ruled that the company's legal justification for targeting users with personalised ads broke EU

• In the future users may have to opt in to personalised ads



# Next steps





## Useful resources

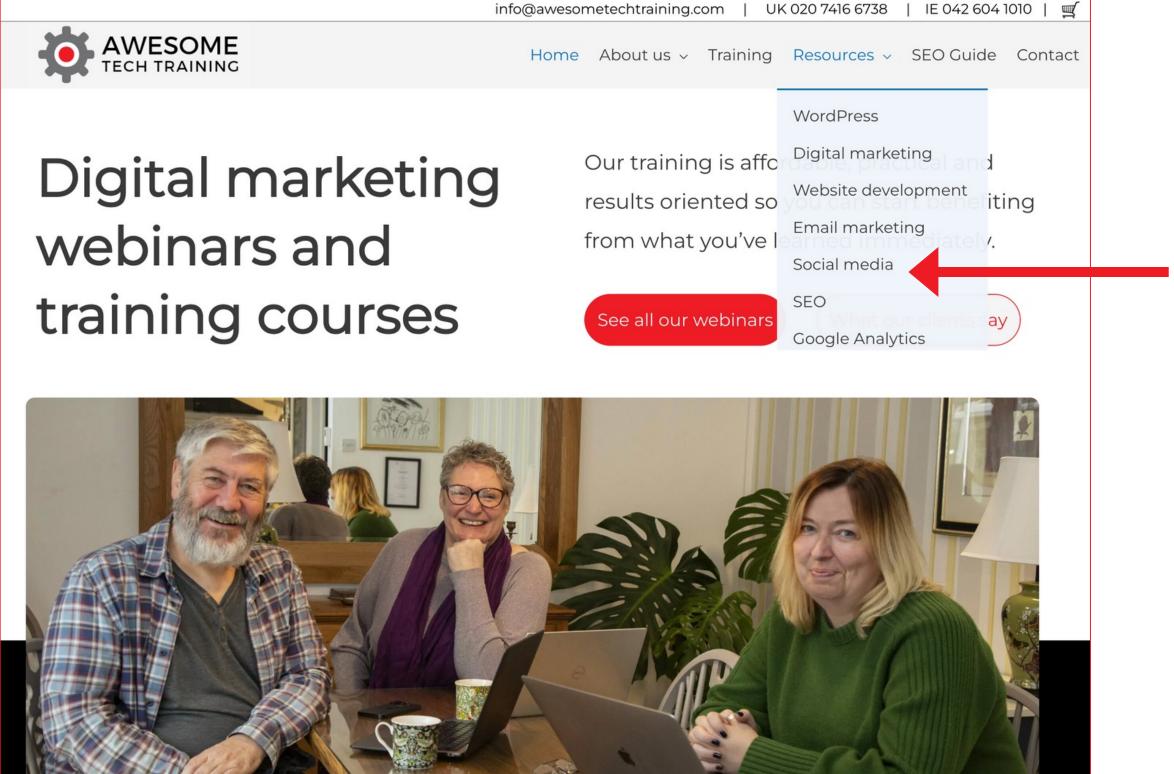
- posts, stories, reels and much more
- <u>Social Pilot</u> Social media management tool
- <u>CapCut</u> Video editor and graphic design tool
- Meta for Business Facebook's own advice

# • <u>Canva</u> - Social media post creation, lots of free templates for



### Check out all the free social media resources on our website

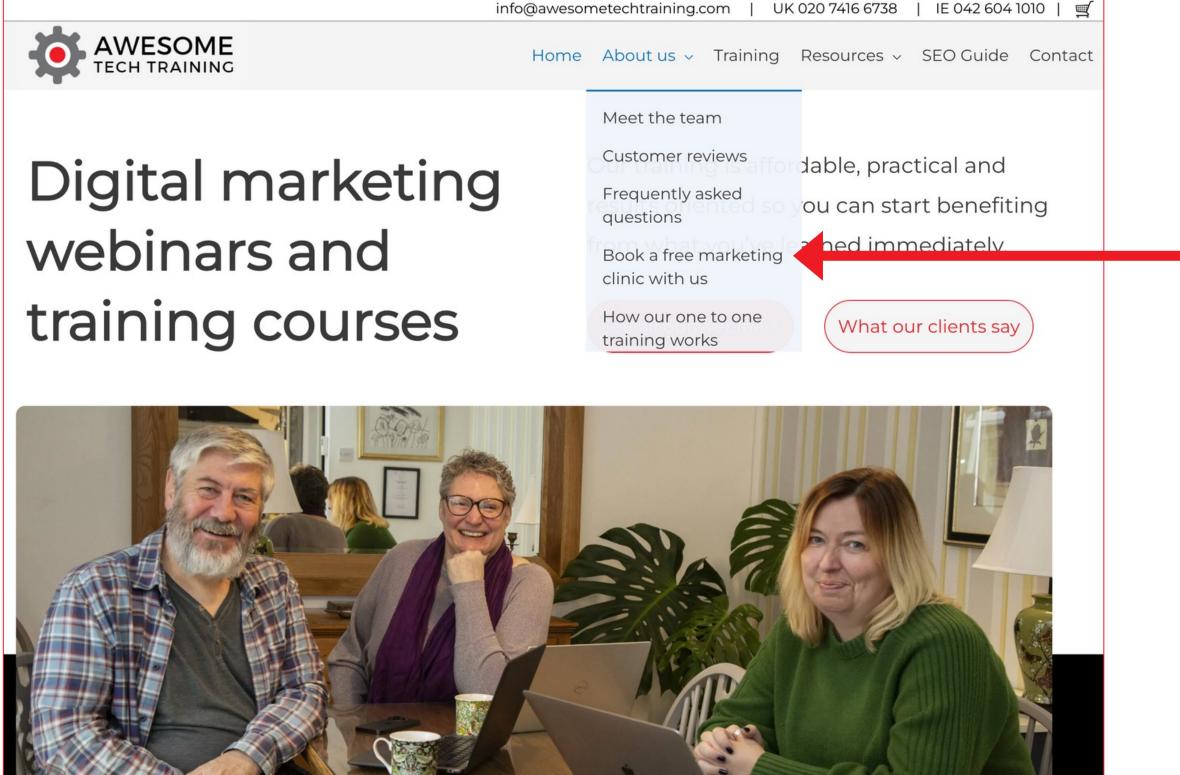






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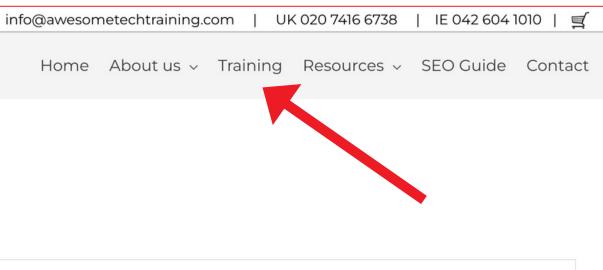
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This webinar will give you a general introduction to WordPress. It's aimed at people who either have an existing WordPress site that they're not confident using it, or those who want to build a new site using WordPress and want some guidance on how to get started. WordPress is the most widely used content management system in the world, but it's not always the most user friendly interface. Join us for this FREE webinar to learn more about WordPress, how it works and whether it's right for you. Buy tickets »

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If you're thinking of setting up a new website, whether you're planning to build it yourself or hire someone to do it for you, then this webinar is for you. In this webinar we'll go right back to basics and walk you through the whole website development process from start to finish, outlining the key decisions you need to make at each stage. We'll help you understand what needs to be done, how much each element should cost, where you can do things yourself and where it's probably better to get expert help. Buy tickets »







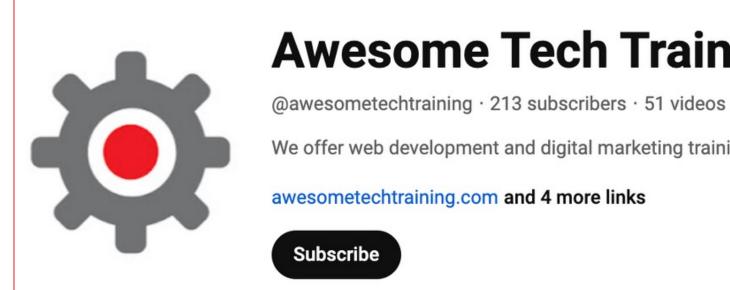


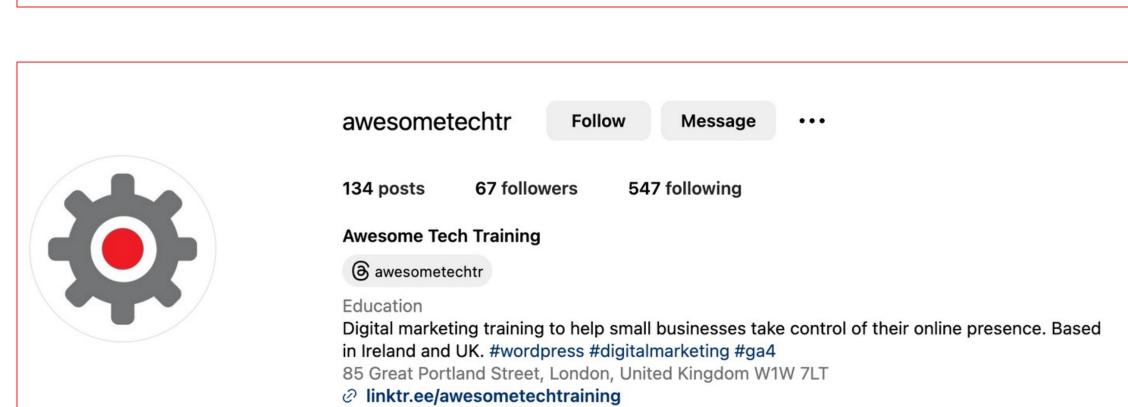
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## **Any questions?**

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